



monte alina

ADMINISTRATION AND DOCUMENT MANAGEMENT

www.montealina.es

In the “Owners” section of the corporate website, www.montealina.es, you will find the direct link to **“Administration and Document Management”**, where you will have access to all document management related to the residential community.

This is an external website associated with the Monte Alina Homeowners’ Association. Access instructions will be sent to you via an invitation email generated by the tucomunidad.com application itself. If you have not received it after one week or if you have forgotten the instructions, you may contact us by writing to administracion@montealina.es.

Through this link to Gesfincas **“tuComunidAPP”**, you will be able to access the following features:

- Consultation of the Homeowners’ Association documentation, including circulars, minutes of the various Owners’ Meetings, regulations, budgets, and other relevant information.
- Reporting and tracking of incidents related to the residential community.
- Requesting in-person or telephone appointments with the Administration.
- Contact information for the Administration and official communication channels.

The Monte Alina Homeowners’ Association assumes no responsibility whatsoever for the content, operation, services, or information offered on these external websites. These links are provided solely for informational purposes or as a service to residents and do not imply recommendation, verification, or endorsement of their content.

Likewise, any modification or update of personal data must be carried out exclusively through the Community Administration by emailing administracion@montealina.es.

Finally, we would like to remind you of the importance of keeping your contact details up to date, including both email address and mobile phone number, in order to receive communications.

For any questions or incidents, you may contact the Administration by phone at +34 91 352 13 43 or by email at administracion@montealina.es.